



EUROPEAN UNION

SPECIAL REPRESENTATIVE IN BOSNIA AND HERZEGOVINA

VACANCY ANNOUNCEMENT

Intern – Rule of Law Section, Sarajevo Office

Reference no.: 2022/04

Position available: as of June 2022

Please send your application and supporting documents to

delegation-bosnia-and-herzegovina-eusr-personnel@eeas.europa.eu

with subject “*Application Ref. No 2022/04- Internship*”.

The package should include a cover letter and a detailed CV in English using the ‘European Curriculum Vitae Format’ (available on our website <http://www.europa.ba>).

The EUSR will not supply additional information or discuss the selection procedure by telephone. Please address any queries concerning this procedure or related to employment conditions and benefits to

delegation-bosnia-and-herzegovina-eusr-personnel@eeas.europa.eu

Note: Short-listed candidates will be asked to take a written test.

Candidates who passed the written test will be invited for an interview.

Deadline for application: Monday, 23rd May 2022 at 23:59 hrs (Brussels time).

Please note that only short-listed candidates will be contacted.

Thank you for your interest.



EUROPEAN UNION

SPECIAL REPRESENTATIVE IN BOSNIA AND HERZEGOVINA

Terms of Reference

Position Title: Intern - 1 post
Duty Station: Sarajevo
Position available: as of June 2022

The intern will work alongside EUSR staff in Rule of Law Section, Sarajevo Office

Eligibility and general conditions

- Open to recent graduates in European Studies, Political or Social Sciences, Law, Criminal Studies, or other relevant and related subjects;
- Citizenship of Bosnia and Herzegovina;
- Not older than 30;
- Working experience of less than 2 years;
- An active interest in European integration process and/or involvement in civil society initiatives/NGO sector would be an advantage;
- Interested graduates must be fluent in spoken and written English;
- Willingness to travel through-out BiH and work with people from various cultural background;
- Non-criminal record.

Typical Duties and Responsibilities

During the internship program interns will have an opportunity to contribute to the specific substantive activities of the section through inclusion in internal processes and to contribute to the section output.

Competencies and Attributes

- Ability to take initiative and work in team setting with high sense of confidentiality and flexibility;
- A good understanding of the EU objectives, plans and procedures;
- Ability to operate within a fast moving environment and react appropriately to change;
- Good communication skills and the ability to present information in a clear and concise manner;
- Good administrative and organisational skills;
- Excellent oral and written English;
- Fluent in the official languages of Bosnia and Herzegovina;
- Capable of providing accurate translation and/or interpretation between English and the official languages of Bosnia and Herzegovina
- ICT skills commensurate with the scope of the post.