

SUPPLY PROCUREMENT NOTICE

**Supply of Furniture for Sarajevo Municipal and Cantonal Courts Building in Sarajevo,
Bosnia and Herzegovina**

Tender No: EC/BiH/TEN/09/009

Bosnia and Herzegovina

1. Publication reference

EuropeAid/128-362/L/SUP/BA

2. Procedure

Open

3. Programme

CARDS 2006

4. Financing

[BGUE-B2009-22.020502-C8-ELARG](#)

5. Contracting authority

The European Community, represented by the European Commission on behalf of and for the account of the beneficiary country: Bosnia-and-Herzegovina

CONTRACT SPECIFICATIONS

6. Description of the contract

The purpose of this tender is to provide the necessary furniture for the rehabilitated Sarajevo Municipal and Cantonal Courts building, in Sarajevo, Bosnia and Herzegovina.

7. Number and titles of lots

N/A

TERMS OF PARTICIPATION

8. Eligibility and rules of origin

Participation is open to all legal persons participating either individually or in a grouping (consortium) of tenderers which are established in a Member State of the European Union or in a country or territory of the regions covered and/or authorised by the specific instruments applicable to the CARDS programme under which the contract is financed (see item 22 below and http://ec.europa.eu/europeaid/work/procedures/implementation/eligibility/index_en.htm ; General Annex A2, Eligibility – programmes before 2007, Council Regulation (EC) no. 2666/2000.

All goods supplied under this contract must originate in one or more of these countries. Participation is also open to international organisations. Participation of natural persons is directly governed by the specific instruments applicable to the programme under which the contract is financed.

9. Grounds for exclusion

Tenderers must submit a signed declaration, included in the Tender Form for a Supply Contract, to the effect that they are not in any of the situations listed in point 2.3.3 of the Practical Guide to contracts

procedures for EC external actions.

10. Number of tenders

Tenderers may submit only one tender. Tenders for parts of a lot will not be considered. Any tenderer may state in its tender that it would offer a discount. Tenderers may not submit a tender for a variant solution in addition to their tender for the supplies required in the tender dossier.

11. Tender guarantee

Tenderers must provide a tender guarantee of **1,200.00 Euro** when submitting their tender. This guarantee will be released to unsuccessful tenderers once the tender procedure has been completed and to the successful tenderer(s) upon signature of the contract by all parties. This guarantee will be called upon if the tenderer does not fulfil all obligations stated in its tender.

12. Performance guarantee

The successful tenderer will be asked to provide a performance guarantee of **10%** of the amount of the contract at the signing of the contract. This guarantee must be provided together with the return of the countersigned contract no later than 30 days after the tenderer receives the contract signed by the Contracting Authority. If the selected tenderer fails to provide such a guarantee within this period, the contract will be void and a new contract may be drawn up and sent to the tenderer which has submitted the next cheapest compliant tender.

13. Information meeting and/or site visit

No information meeting is planned

14. Tender validity

Tenders must remain valid for a period of 90 days after the deadline for submission of tenders.

15. Period of implementation of tasks

120 days from signature of the contract by both parties.

SELECTION AND AWARD CRITERIA

16. Selection criteria

The following selection criteria will be applied to tenderers. In the case of tenders submitted by a consortium, these selection criteria will be applied to the consortium as a whole:

- 1) Economic and financial capacity of tenderer (based on i.a. item 3 of the Tender Form for a Supply Contract). In case of tenderer being a public body, equivalent information should be provided.
 - a) **The annual turnover of the tenderer for each of the last 2 years (2007, 2008) must exceed the total value of its financial proposal.**
- 2) Professional capacity of tenderer (based on i.a. items 4 and 5 of the Tender Form for a Supply Contract):
 - a) **The tenderer has a minimum three (3) staff employed on permanent basis.**
- 3) Technical capacity of tenderer (based on i.a. items 5 and 6 of the Tender Form for a Supply Contract):

- a) Over the last thirty-six (36) months before launch of this tender, the tenderer has successfully completed at least one supply contract with a budget of at least his total financial proposal.

An economic operator may, where appropriate and for a particular contract, rely on the capacities of other entities, regardless of the legal nature of the links which it has with them. It must in that case prove to the Contracting Authority that it will have at its disposal the resources necessary for performance of the contract, for example by producing an undertaking on the part of those entities to place those resources at its disposal. Such entities must respect the same rules of eligibility and notably that of nationality, as the economic operator.

17. Award criteria

Price

TENDERING

18. How to obtain the tender dossier

The tender dossier is available from the following Internet address: <https://webgate.ec.europa.eu/europeaid/online-services/index.cfm?do=publi.welcome> and Delegation's webpage: <http://www.europa.eu>

The tender dossier is also available from the Contracting Authority. Tenders must be submitted using the standard Tender Form for a Supply Contract included in the tender dossier, whose format and instructions must be strictly observed.

Tenderers with questions regarding this tender should send them in writing to

Delegation of the European Commission to Bosnia and Herzegovina
Procurement Team
Skenderija 3a
71 000 Sarajevo
Bosnia and Herzegovina
Fax no: (00 387 33) 666 037
E-mail: DELEGATION-BIH-PROCUREMENT@ec.europa.eu

(mentioning the publication reference shown in item 1) at least 21 days before the deadline for submission of tenders given in item 19. The Contracting Authority must reply to all tenderers' questions at least 11 days before the deadline for submission of tenders. Eventual clarifications to the tender dossier shall be published on the EuropeAid website at <https://webgate.ec.europa.eu/europeaid/online-services/index.cfm?do=publi.welcome> and Delegation's webpage: <http://www.europa.eu>

19. Deadline for submission of tenders

Wednesday, 13th May 2009, 12:00 Central European Time

at the following address:

Delegation of the European Commission to Bosnia and Herzegovina
Procurement Team
Skenderija 3a
71 000 Sarajevo
Bosnia and Herzegovina

Any tender received after this deadline will not be considered.

20. Tender opening session

Wednesday, 13th May 2009, 15:00 Central European Time, at the above mentioned address.

21. Language of the procedure

All written communications for this tender procedure and contract must be in English.

22. Legal basis

Council Regulation (EC) No. 2666/2000 of 5 December 2000, as last amended by Council Regulation on access to Community external assistance, No. 2112/2005 of 21 November 2005.