



EUROPEAN UNION

DELEGATION TO BOSNIA AND HERZEGOVINA

MINUTES OF THE INFORMATION MEETING/SITE VISIT

Project title: "Construction/reconstruction of Municipal, Cantonal Court and Prosecutor's Office in Tuzla and Construction/reconstruction of existing building of Municipal Court in Ljubuski", Federation of Bosnia and Herzegovina", Bosnia and Herzegovina

Publication ref.: EuropeAid/139 141/DD/WKS/BA; EC/BiH/TEN/17/003

As announced in the Works Contract Notice and the Instruction to tenderers for the above mentioned project, Information meeting/site visits were held as follows:

Site visit for Lot 1:

On 07 September 2017 at 10:00, Cantonal Prosecutor's Office of Tuzla Canton, Marsala Tita 137, 75000 Tuzla, Bosnia and Herzegovina

Participants:

No.	Name and Surname	Position	Representing
1	Dzenita Polic	Programme Manager	Delegation of the EU to BiH
2	Aida Mulaomerovic	Procurement Officer	Delegation of the EU to BiH
3	Muhamed Tulumovic	President of Municipal Court Tuzla	Beneficiary

The representatives of EU Delegation welcomed representatives from the interested companies on behalf of the Delegation of the European Union to Bosnia and Herzegovina, asked them to sign the attendance sheet and introduced the Beneficiary representative.

Representatives of the companies were then invited to visit the inside of the buildings subject to reconstruction, namely the Tuzla Municipal and the Cantonal courts and the Cantonal Prosecutor's Office. After this location, representatives of the companies were invited to visit the nearby site of the new Municipal court building to be constructed within works foreseen under the project in subject.

The representatives of companies were instructed that the questions and answers exchanged during the site visit are not considered official communication. In this regard, they were informed that all questions should be submitted in writing, in accordance with the instructions given in the Tender Dossier, specifically in article 8. Explanations concerning tender documents of the Instructions to Tenderers and Article 18 of the Works Contract Notice published together with the Tender Dossier. They were also reminded that the answers to official questions received by means described as per above, together with other clarifications/corrections to the tender dossier will be published on the EU Delegation to BiH websites <https://webgate.ec.europa.eu/europeaid/online-services/index.cfm?do=publi.welcome> and http://europa.ba/?page_id=320 at least 11 days before the deadline for submission.

Site visit for Lot 2:

On 05 September 2017 at 12:00, Municipal Court in Ljubuski, Zrinskofrankopanska 69, Ljubuški 88320, Bosnia and Herzegovina

Participants:

No.	Name and Surname	Position	Representing
1	Dzenita Polic	Programme Manager	Delegation of the EU to BiH
2	Aida Mulaomerovic	Procurement Officer	Delegation of the EU to BiH
3	Ankica Culjak	President of Municipal Court Ljubuski	Beneficiary

There were no representatives from potential tenderers at the site visit for Lot 2.