



**EUROPEAN UNION**

DELEGATION TO BOSNIA AND HERZEGOVINA

Sarajevo, 20 October 2017

**CLARIFICATION No. 3**

**Call for Proposal Title:** Civil Society Facility and Media action for Bosnia and Herzegovina  
**Publication reference:** EuropeAid/154836/DD/ACT/BA  
**Tender No:** EC/BiH/CFP/17/001

**QUESTION no. 01**

In the Guidelines 2.1.4. it is clearly stated that a co-applicant/affiliated entity cannot submit more than one application under lot 1-7.

In a similar Call with the same requirement, we were the leading applicant and one of our co-applicants was included without its consent by another leading applicant in its call as an affiliate.

The system allows it as no mandate for co-applicant and affiliate is required at the concept note stage. Only knowing the EuropeAid number of the organization is enough to include them in a proposal.

Of course, our proposal was disqualified but we, as leading applicants, could not control if another organization was including our co-applicant as co-applicant/affiliate.

For this Call, we don't want to make the same mistake but we believe it is something beyond our control as you are not requesting mandates for the Co-applicants/Affiliates but at the same time you are requiring the co-applicants/affiliates not to submit more than one application.

How can we prevent that other leading applicants include our Co-applicants in their proposal even if they do it without their consent?

Maybe you should request a mandate for Co-applicants at this concept note stage

**ANSWER no. 01**

Please note that there is no existing mechanism at the time being to prevent the situation described in your email at the Concept Note stage.

The rules set in the published Guidelines for applicants are applicable to the Call, and no additional steps or requirements may be added at this point. All eligibility and evaluation criteria specified in the call for proposals must indeed be applied as specified and cannot be changed in the course of the procedure.

Should the situation described in your message arise, the Contracting Authority would however seek clarification before taking further action.