



EUROPEAN UNION

Delegation of the European Union to Bosnia and Herzegovina

Sarajevo, 21/11/2016

CORRIGENDUM No. 3 to Guidelines for grant applicants

Call for Proposal Title: 1st Call for Proposals Cross-border Co-operation Bosnia and Herzegovina - Montenegro (2014-2020)
Publication reference: EuropeAid/153071/DD/ACT/
Tender No: EC/BiH/CfP/16/004

The following sections of the Guidelines for grant applicants are amended as follows:

2.2.3 Deadline for submission of concept notes

The deadline for the submission of concept notes is **09/12/2016 at 16:00 hrs** (Brussels date and time). In order to convert this deadline to local time you can use any online time converter tool that takes into account timezones and winter/summer time changes (example available [here](#))¹ **The lead applicant is strongly advised not to wait until the last day to submit** its concept note, since heavy Internet traffic or a fault with the Internet connection (including electricity failure, etc.) could lead to difficulties in submission. The Contacting Authority cannot be held responsible for any delay due to such afore-mentioned difficulties.

In the exceptional case of submission by post or by hand delivery (see section 2.2.2), the date of submission is evidenced by the date of dispatch, the postmark or the date of the deposit slip. In the case of hand-deliveries, the deadline for receipt is at 16:00² as evidenced by the signed and dated receipt.

Any concept note submitted after the deadline will be rejected.

However, for reasons of administrative efficiency, the Contracting Authority may also reject any concept note sent in due time but received after the effective date of approval of the concept note evaluation (see indicative calendar under section 2.5.2).

2.5.2 Indicative timetable

	DATE	TIME
1. Information meeting, if any (local time)	25th October 2016 in Mostar,	12:00
	26th October 2016 in Trebinje,	11:00
	27th October in Herceg	11:00

¹ For example: <http://www.timeanddate.com/worldclock/converter.html>.

² Please use an online time converter tool, such as the one presented in the footnote above.



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	Novi 28th October 2016 in Niksic	11:00
2. Deadline for requesting any clarifications from the Contracting Authority	11 th November 2016	-
3. Last date on which clarifications are issued by the Contracting Authority	28th November 2016	-
4. Deadline for submission of concept notes	9th December 2016	16:00
5. Information to lead applicants on opening, administrative checks and concept note evaluation (Step 1)	February 2017	-
6. Invitations to submit full applications	February 2017	-
7. Deadline for submission of full applications	April 2017	-
8. Information to lead applicants on the evaluation of the full applications (Step 2)³	May 2017	-
9. Notification of award (after the eligibility check) (Step 3)	May 2017	-
10. Contract signature⁴	June 2017	-

All dates and times are expressed in Brussels time, where it is not specified otherwise.

This indicative timetable refers to provisional dates (except for dates 2, 3 and 4) and may be updated by the Contracting Authority during the procedure. In such cases, the updated timetable will be published on the EuropeAid web site <https://webgate.ec.europa.eu/europeaid/online-services/index.cfm?do=publi.welcome> and EU Delegation to BiH website: http://europa.ba/?page_id=1084.

All other terms and conditions of the Guidelines for grant applicants for this Call for Proposals remain unchanged.

Please note that questions asked during the clarification period will be answered in due time and at the latest before the deadline for answers indicated in the timetable.

3 Note that according to the financial regulation, in direct management, applicants must be notified the outcome of the evaluation of their applications within 6 months following the submission deadline of the full application. This time-limit may be exceeded in exceptional cases, in particular for complex actions (including multi-beneficiary calls), large number of proposals or in case of delays attributable to the applicants.

4 Note that according to the financial regulation, in direct management the grant contract must be signed within 3 months following the notification of the award decision. This time-limit may be exceeded in exceptional cases, in particular for complex actions (including multi-beneficiary calls), large number of proposals or in case of delays attributable to the applicants