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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  |  | **PURCHASE ORDER** | | | | | | |
|  |  | **FOR LOW AND MIDDLE-VALUE CONTRACT** | | | | | | |
|  | |  | | | | | | |
| Delegation to Bosnia and Herzegovina | | | Number: | Name and address of contractor: | | | | |
| Currency of payment:  **BAM** |  | | | | |
| Tel.: |  |  | Tender (date and reference): |  | | | | |
| E-mail: |  |  |  | LEF: | | | | |
| This purchase order constitutes acceptance of the above contractor's tender.  By agreeing to this order (contract), the contractor accepts the specifications sent on **[\_ \_/\_ \_ /\_ \_ \_ \_]** **[attached to this document]**, waives all other terms of sale or performance of services and **accepts the general conditions** updated in 2016, published on the Internet at: | | | | | | | | |
| <http://www.eeas.europa.eu/jobs/docs/2016_general_conditions_purchase_order_en.pd>f | | | | | | | | |
| DESCRIPTION OF THE SUPPLIES OR SERVICES | | | | UNIT | | QUANTITY | PRICE in  **BAM** | |
| UNIT PRICE | TOTAL |
|  | | | |  | |  |  |  |
|  | | | |  | |  |  |  |
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| Pursuant to the provisions of Headquarters Agreement applicable to the European Union Delegation or the Vienna Convention of 18 April 1961 on diplomatic relations, the EEAS is exempt from all taxes and dues, including value added tax, on payments due in respect of this Purchase Order. | | | |  |
| Packaging: | |  |  |  |
| Insurance: | |  |  |  |
| Transport: | |  |  |  |
| Assembly: | |  |  |  |
| VAT: | |  |  |  |
| **TOTAL :** | |  |  |  |
| Place of delivery/performance and/or Incoterms: | | | | **Contractor's signature** | | | | |
| Delivery/performance hours and date: | | | [from .... to …..] [\_ \_/\_ \_ /\_ \_ \_ \_] |  | |  | | |
| Payment: 30 days from receipt of the invoice. | | | | Name: | |  | | |
| Contractor's bank account: | |  |  | Position: | |  | | |
|  |  |  |  | Date: | |  | | |
| **Acceptance of thetender by the EEAS:**  Signature [name, position and date] | | | | | | | | |
|  | | | | | | | | |
| Invoices shall be sent to the following address: Skenderija 3a, 71000 Sarajevo, Bosnia and Herzegovina | | | | | | | | |
| **The invoice will be paid only if the contractor has returned the signed purchase order.** | | | | | | | | |
| This contract is governed by Union law, complemented, where necessary, by Bosnia and Herzegovina law and the courts of Sarajevo have exclusive jurisdiction over any dispute. | | | | | | | | |