



EUROPEAN UNION

Delegation of the European Union to Bosnia and Herzegovina

Sarajevo,

Clarification No. 1

Project Title: **CIVIL SOCIETY FACILITY PROGRAMME 2012**

Publication reference: EuropeAid/132-796/L/ACT/BA
Tender No: EC/BIH/CFP/012/002

Question 1:

We are a new NGO "xxx" and we have a question regarding to a part 2.1.1 Eligibility of applicants: "who can apply?", where we fulfill all parts but can, our partner be a Governmental and non profit making organization? It is unclear to us because we can't make any subcontracting and for realization and project preparation it is crucial to have them us.

Answer 1:

Please refer to the article 2.2.4 "Further information for the application" of the Guidelines for grant applicants: "In the interest of equal treatment of applicants, the Contracting Authority cannot give a prior opinion on the eligibility of an applicant, a partner, an action or specific activities."

Also, please refer to articles 2.1.1 "Eligibility of applicants: who may apply?" and 2.1.2 "Partnerships and eligibility of partners" of the Guidelines for grant applicants where eligibility criteria are explicitly defined.

Question 2:

We are an advertising company, "xxx", from xxx, and we are interested to participate in this call for proposals for the advertising and information campaign. Please, could you indicate the lots for these domains or each lot has an advertising / information component? If so, for the latter, please tell us if it will be then a specific lot for this? Or the specific lot is no 9 – Media?

Answer 2:

Please refer to answer no 1 above.

Also, please refer to article 2.1.3 "Eligible actions: actions for which an application may be made" of the Guidelines for grant applicants where eligible actions are described.

Question 3:

What is the meaning of "issue based NGO network" - on page 6, chapter 2.11 - Guidelines for Grant Applicants?

Answer 3:



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One member of a network appears as the applicant to this call and other members are partners.

The networks do not have to be officially registered at either court or any other responsible public institution. However, the network members must sign the partnership statements which prove partnership and commitment of network members to address concrete issue/problem in Bosnia and Herzegovina.

There is a requirement for minimum of 5 network's members. (Minimum 4 partner organizations from Bosnia and Herzegovina with proven experience in the particular field).

Question 4:

Is the general rule of all 12 lots that the applicant must be non profit and non government organization or is this just the case for lot 1-9, where this does not apply for lot 9-12?

Answer 4:

Please note that there are no differences among lots in terms of eligibility. Also, please refer to answer no 1 above.

Question 5:

Is this a restricted call for proposal, only for NGOs, or can Chamber of Commerce and Special Agencies of the Chamber of Commerce submit a project and be the applicant? Chamber and Special Agencies are non profit making. As it concerns the partners should they all be NGOs or Chambers and Regional agencies can be partners.

Answer 5:

Please refer to answer no 1 above.

Question 6:

We are registered as a Foundation „xxx" in Bosnia and Herzegovina, and we need some further information about applying to the Civil Society Programme Facility 2012. Our Foundation "xxx" is keeping up a village for abandoned children in xxx near xxx in Bosnia and Herzegovina. Our question is can our Foundation "xxx" apply to the Civil Society Program 2012?

Answer 6:

Please refer to answer no 1 above.

Question 7:

We have several questions related to the call for proposal Reference: EuropeAid/132-796/L/ACT/BA.

- Can a high school be a partner in the project (in case of LOT 7 – considering the local agricultural high school?)
- Can a local agricultural cooperative be a partner in the project (for the Lot 7?)
- Can a chamber of commerce be a partner or an associate in the project?
- There is a local alliance of agricultural associations in the area where we would like to apply for the project. One of the members of this alliance is another association (fruit processors), can they both



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(alliance and the association of fruit processors) be partners in the project. They both have separate registration, but, still this association of fruit processors is a part of the alliance. Can they both be partners in the project?

Answer 7:

Please refer to answer no 1 above.

Question 8:

Could you please provide answer to the following query: 1) could you please define "Culture" (Lot6) in the context of this Call for proposals?

Answer 8:

The culture in the framework of this call for proposal is to be interpreted in the context of the culture in the external relations as laid out at the official webpage of Directorate General for Education, Training, Culture, and Youth http://ec.europa.eu/culture/our-policy-development/culture-in-eu-external-relations_en.htm.

Question 9:

Can you explain to us, this section from the Call:

"Any grant requested under this Call for Proposals must fall between the following minimum and maximum percentages of total eligible costs of the action:

Minimum percentage: 50% of the total estimated eligible costs of the action.

Maximum percentage: 90% of the total eligible costs of the action

The balance (i.e. the difference between the total cost of the action and the amount requested from the Contracting Authority) must be financed from the applicant's or partners' own resources, or from sources other than the European Union budget or the European Development Fund."

Must the difference be only in financial resources?

Answer 9:

It must be a financial contribution. Contributions in kind are not recognized as contributions under this Call. Also please refer to article 2.1.4 "Eligibility of costs: costs which may be taken into consideration for the grant" of the Guidelines for grant applicants where it is stated that "Contributions in kind are not considered actual expenditure and are not eligible costs. The contributions in kind may not be treated as co-financing by the Beneficiary".