

# **SERVICE PROCUREMENT NOTICE**

## **Preparation of feasibility study for selection of regional sanitary landfills in Bosnia and Herzegovina**

### **1. Publication reference**

EuropeAid/128563/C/SER/BA

### **2. Procedure**

Restricted

### **3. Programme**

IPA 2008

### **4. Financing**

Financing agreement

### **5. Contracting Authority**

European Community, represented by the European Commission on behalf of and for the account of the beneficiary country/countries

## **CONTRACT SPECIFICATION**

### **6. Nature of contract**

Global price

### **7. Contract description**

Project activities will include preparation of a total of 10 regional sanitary landfill (RSL) localisation studies and feasibility studies in 7 regions of BiH.

The specific activities include two (2) distinct components:

- Study for localisation of regional sanitary landfill. The aim of this study is to locate and evaluate several potential sites for regional sanitary landfill and to select one based on objective criteria and through a transparent procedure with public consultation;
- Feasibility study. The feasibility study shall provide a comprehensive analysis of all aspects of the development of a regional sanitary landfill at the proposed location, including waste generation forecast, the layout of the site, optimisation of leachate and landfill gas management, optimisation of transport to the landfill through - if feasible - transfer stations, costing, financial and economic analyses, procurement plan, etc.

### **8. Number and titles of lots**

10 Lots as follows:

- Lot 1 - Study for localisation of RSL in Srednje Bosanski Canton (FBiH); Bosnia and Herzegovina  
Lot 2 - Study for localisation of RSL in Ljubuski (FBiH); Bosnia and Herzegovina  
Lot 3 - Study for localisation of RSL in Derventa (RS); Bosnia and Herzegovina  
Lot 4 - Study for localisation of RSL in Trebinje (RS); Bosnia and Herzegovina  
Lot 5 - RSL feasibility study for Gorazde (FBiH); Bosnia and Herzegovina  
Lot 6 - RSL feasibility study for Srednje Bosanski Canton (FBiH); Bosnia and Herzegovina  
Lot 7 - RSL feasibility study for Visoko (FBiH); Bosnia and Herzegovina  
Lot 8 - RSL feasibility study for Ljubuski (FBiH); Bosnia and Herzegovina  
Lot 9 - RSL feasibility study for Prijedor (RS); Bosnia and Herzegovina  
Lot 10 - RSL feasibility study for Derventa (RS); Bosnia and Herzegovina

**Submission of bids comprising ALL 10 Lots is mandatory.** Bids failing to offer one or more Lots shall not be taken in consideration. Tenderers shall present in their financial bid a specific lump sum for each of the Lots listed above. The sum of the respective lump sums shall present a Global Price to be presented in a financial bid.

The Contracting Authority retains its right to cancel any of the Lots offered at any stage of the process.

## **9. Maximum budget**

1.000.000,00 EUR

## **10. Scope for additional services**

The Contracting Authority may, at its own discretion, extend the project in duration and/or scope, subject to the availability of funding, up to a maximum not exceeding the length and value of the initial contract. Any extension of the contract would be subject to satisfactory performance by the Contractor.

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# **CONDITIONS OF PARTICIPATION**

## **11. Eligibility**

Participation is open to all legal persons [participating either individually or in a grouping (consortium) of candidates] which are established in a Member State of the European Union or in a country or territory of the regions covered and/or authorised by the specific instruments applicable to the programme under which the contract is financed (see also item 30 below). Participation is also open to international organisations. The participation of natural persons is governed by the specific instruments applicable to the programme under which the contract is financed.

See also [http://ec.europa.eu/europeaid/work/procedures/implementation/eligibility/index\\_en.htm](http://ec.europa.eu/europeaid/work/procedures/implementation/eligibility/index_en.htm) next enter 'General Annex A2, eligibility programmes 2007–2013' and go to 'Instrument for Pre-Accession Assistance (Council Regulation (EC) No 1085/2006 — OJ L 210/82 of 31.7.2006).

## **12. Candidature**

All eligible natural and legal persons (as per item 11 above) or groupings of such persons

(consortia) may apply.

A consortium may be a permanent, legally-established grouping or a grouping which has been constituted informally for a specific tender procedure. All members of a consortium (ie, the leader and all other members) are jointly and severally liable to the Contracting Authority.

The participation of an ineligible natural or legal person (as per item 11) will result in the automatic exclusion of that person. In particular, if that ineligible person belongs to a consortium, the whole consortium will be excluded.

### **13. Number of applications**

No more than one application for ALL 10 Lots together can be submitted by a natural or legal person whatever the form of participation (as an individual legal entity or as leader or member of a consortium submitting an application). In the event that a natural or legal person submits more than one application, all applications in which that person has participated will be excluded.

One Contract comprising ALL Lots will be awarded.

### **14. Shortlist alliances prohibited**

Any tenders received from tenderers comprising firms other than those mentioned in the short-listed application forms will be excluded from this restricted tender procedure. Short-listed candidates may not form alliances or subcontract to each other for the contract in question.

### **15. Grounds for exclusion**

As part of the application form, candidates must submit a signed declaration, included in the standard application form, to the effect that they are not in any of the exclusion situations listed in Section 2.3.3 of the Practical Guide to contract procedures for EC external actions

### **16. Sub-contracting**

Not allowed.

### **17. Number of candidates to be short-listed**

On the basis of the applications received, between 4-8 candidates will be invited to submit detailed tenders for this contract. If the number of eligible candidates meeting the selection criteria is less than the minimum of 4, the Contracting Authority may invite the candidates who satisfy the criteria to submit a tender.

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## **PROVISIONAL TIMETABLE**

### **18. Provisional date of invitation to tender**

20/10/2009

### **19. Provisional commencement date of the contract**

01/02/2010

### **20. Initial period of implementation of tasks and possible extension of the contract**

18 months with possible no cost extension of the contract.

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## SELECTION AND AWARD CRITERIA

### 21. Selection criteria

The following selection criteria will be applied to candidates. In the case of applications submitted by a consortium, these selection criteria will be applied to the consortium as a whole:

- 1) Economic and financial capacity of candidate (based on item 3 of the application form). In case of applicant being a public body, equivalent information should be provided.
  - The annual turnover of the candidate (firm or consortium as a whole) in each of the last 2 years (2007, 2008) must have exceeded 2.0 MEUR
  - The averages of cash and cash equivalents of the candidate at the beginning and the end of the year were positive for the last 2 years (2007, 2008).
- 2) Professional capacity of candidate (based on items 4 and 5 of the application form)
  - At least 5 members of permanent staff currently work for the applicant in fields related to this contract
- 3) Technical capacity of candidate (based on items 5 and 6 of the application form)
  - The candidate must have successfully finalised, within the 36 months before the launch of this tender, at least 2 projects in which their contribution was in excess of 500 000 EUR per project (proportion of the project carried out by the candidate) in the fields related to this contract:
    - a. Preparation of study for localisation of regional sanitary landfill **and/or**
    - b. Preparation of a Feasibility Study in the solid waste sector including analyses of all aspects of the development of a regional sanitary landfill, such as waste generation forecast, optimisation of leachate and landfill gas management, costing, financial and economic analyses, procurement plan etc;

An economic operator may, where appropriate and for a particular contract, rely on the capacities of other entities, regardless of the legal nature of the links which it has with them. It must in that case prove to the Contracting Authority that it will have at its disposal the resources necessary for performance of the contract, for example by producing an undertaking on the part of those entities to place those resources at its disposal. Such entities, for instance the parent company of the economic operator, must respect the same rules of eligibility and notably that of nationality, as the economic operator.

If more than 8 eligible candidates meet the above selection criteria, the relative strengths and weaknesses of the applications of these candidates must be reexamined to identify the eight best applications for the tender procedure. The only factors which will be taken into consideration during this re-examination are:

- a) The number of completed relevant projects in fields related to this contract as per point 3 above that had been carried out in Member States or any of the countries with official status as an EU candidate or potential candidate country within the 36 months prior to launch of this tender.
- b) The overall value of the completed relevant projects in fields related to this contract as per point 3 above that had been carried out in Member States or any of the countries with official status as an EU candidate or potential candidate country within the 36 months prior to launch of this tender.

### 22. Award criteria

Best value for money.

## APPLICATION

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### 23. Deadline for receipt of applications

12/10/2009 at 16:00 Central European Time (Local time)

Any application received after this deadline will not be considered.

### 24. Application format and details to be provided

Applications must be submitted using the standard application form (available from the following Internet address: [http://ec.europa.eu/europeaid/work/procedures/implementation/services/index\\_en.htm](http://ec.europa.eu/europeaid/work/procedures/implementation/services/index_en.htm) ), whose format and instructions must be strictly observed.

Any additional documentation (brochure, letter, etc) sent with an application will not be taken into consideration.

### 25. How applications may be submitted

Applications must be submitted in English exclusively to the Contracting Authority:

- EITHER by recorded delivery (official postal service) to :  
Delegation of the European Commission to Bosnia and Herzegovina;  
Attn. Contract and Finance Section – Procurement Team  
Skenderija 3a  
71000 Sarajevo  
Bosnia and Herzegovina

OR hand delivered (including courier services) directly to the Contracting Authority in return for a signed and dated receipt to:

Delegation of the European Commission to Bosnia and Herzegovina;  
Attn. Contract and Finance Section – Procurement Team  
Skenderija 3a  
71000 Sarajevo  
Bosnia and Herzegovina

The Contract title and the Publication reference (see item 1 above) must be clearly marked on the envelope containing the application and must always be mentioned in all subsequent correspondence with the Contracting Authority.

Applications submitted by any other means will not be considered.

### 26. Alteration or withdrawal of applications

Candidates may alter or withdraw their applications by written notification prior to the deadline for submission of applications. No application may be altered after this deadline.

Any such notification of alteration or withdrawal shall be prepared and submitted in accordance with Item 25. The outer envelope (and the relevant inner envelope if used) must be marked 'Alteration' or 'Withdrawal' as appropriate.

### 27. Operational language

All written communications for this tender procedure and contract must be in English.

**28. Additional information**

**29. Date of publication of contract forecast**

22/05/2009

**30. Legal basis**

Council Regulation (EC) No 1085/2006 of 17 July 2006 establishing an Instrument for Pre-Accession Assistance (IPA)