
SUPPLY PROCUREMENT NOTICE

Supply of ICT equipment for IDDEEA and Judicial Institutions in BiH

Bosnia and Herzegovina

1. Publication reference

EuropeAid/128496/C/SUP/BA

2. Procedure

Open International

3. Programme

IPA 2008

4. Financing

BGUE-B2009-22.020200-C8-ELARG DELBIH

5. Contracting authority

- European Community, represented by the European Commission on behalf of and for the account of the beneficiary country/countries

CONTRACT SPECIFICATIONS

6. Description of the contract

To provide IDDEEA and BiH courts and prosecutors' offices as well as the High Judicial and Prosecutorial Council with the necessary Information and Communication Technology (ICT) equipment in order to increase efficiency, information exchange, improved quality of information as well as transparency of their activities between the institutions and with the public.

7. Number and titles of lots

- Lot 1: Supply of hardware, software and equipment for Optical backbone backup for Synchronous Digital Hierarchy SDH network
- Lot 2: Supply of hardware and software for E-services
- Lot 3: Supply of hardware, software and equipment for Help Desk of IDDEEA
- Lot 4: Supply of hardware, software and equipment for center for personalization of ID

documents

- Lot 5: Supply of hardware and software for document management
- Lot 6: Supply of hardware, software and equipment for GPS Control Centre for vehicles for transport ID documents
- Lot 7: Supply of equipment for lightning – conduct installation of SDH telecommunication nodes
- Lot 8: Supply of equipment for a Modular Power supply of SDH telecommunication nodes
- Lot 9: Supply of hardware, software and equipment for a remote measuring of SDH telecommunication nodes
- Lot 10: Supply of IT equipment, hardware and software for a IDDEEA
- Lot 11: Supply of Wi-Fi equipment, hardware and software for a IDDEEA.
- Lot 12: ICT & Office Equipment: PCs, laptops, information self-service terminals, printers, servers & PC software
- Lot 13: Scanners
- Lot 14: Database Software
- Lot 15: Load Balancer
- Lot 16: Wide Area Network (WAN) Equipment
- Lot 17: Wireless Transmission Extension Equipment

TERMS OF PARTICIPATION

8. Eligibility and rules of origin

Participation is open to all legal persons participating either individually or in a grouping (consortium) of tenderers which are established in a Member State of the European Union or in a country or territory of the regions covered and/or authorised by the specific instruments applicable to the CARDS programme under which the contract is financed (see item 22 below and http://ec.europa.eu/europeaid/work/procedures/implementation/eligibility/index_en.htm ; and go to **Instrument for Pre-Accession Assistance (Council regulation (EC) N° 1085/2006- OJ L210/82 of 31.7.2006)**).

All goods supplied under this contract must originate in one or more of these countries, **with the exception of Lot 13 and Lot 15 only**. Bidders may offer the equipment originating in other countries for Lot 13 and Lot 15 **only**, if the same cannot be procured from the eligible origin market. Participation is also open to international organisations. Participation of natural persons is directly governed by the specific instruments applicable to the programme under which the contract is financed.

9. Grounds for exclusion

Tenderers must submit a signed declaration, included in the Tender Form for a Supply

Contract, to the effect that they are not in any of the situations listed in point 2.3.3 of the Practical Guide to contracts procedures for EC external actions.

10. Number of tenders

Tenderers may submit only one tender per lot. Tenders for parts of a lot will not be considered. Any tenderer may state in its tender that it would offer a discount in the event that its tender is accepted for more than one lot. Tenderers may not submit a tender for a variant solution in addition to their tender for the supplies required in the tender dossier.

11. Tender guarantee

Tenderers must provide a tender guarantee as follows: for **Lot 1** in amount of **€6,000.00**; for **Lot 2** in amount of **€1,200.00 Euro**; for **Lot 3** in amount of **€2,000.00**; for **Lot 4** in amount of **€600.00**; for **Lot 5** in amount of **€700.00**; for **Lot 6** in amount of **€500.00**; for **Lot 7** in amount of **€250.00**; for **Lot 8** in amount of **€800.00 Euro**; for **Lot 9** in amount of **€600.00**; for **Lot 10** in amount of **€1,200.00**; for **Lot 11** in amount of **€350.00**; for **Lot 12** in amount of **€6,820.00**; for **Lot 13** in amount of **€1,400.00 Euro**; for **Lot 14** in amount of **€2,700.00**; for **Lot 15** in amount of **€620.00**; for **Lot 16** in amount of **€800.00** and for **Lot 17** in amount of **€1,600.00**, when submitting their tender. This guarantee will be released to unsuccessful tenderers once the tender procedure has been completed and to the successful tenderer(s) upon signature of the contract by all parties. This guarantee will be called upon if the tenderer does not fulfil all obligations stated in its tender.

12. Performance guarantee

The successful tenderer will be asked to provide a performance guarantee of **10%** of the amount of the contract at the signing of the contract. This guarantee must be provided together with the return of the countersigned contract no later than 30 days after the tenderer receives the contract signed by the Contracting Authority. If the selected tenderer fails to provide such a guarantee within this period, the contract will be void and a new contract may be drawn up and sent to the tenderer which has submitted the next cheapest compliant tender.

13. Information meeting and/or site visit

An optional site visit for Lot 17 only is foreseen. Date and time of the visit, venues and contact details are specified under Tender Dossier, Instructions to tenderers, Article 14.1 *Clarification meeting/site visit*

14. Tender validity

Tenders must remain valid for a period of 90 days after the deadline for submission of tenders.

15. Period of implementation of tasks

Hundred and twenty (120) days for lots 1-16 and hundred and eighty days (180) for Lot 17 only from the contract signature.

SELECTION AND AWARD CRITERIA

16. Selection criteria

The following selection criteria will be applied to tenderers. In the case of tenders submitted by a consortium, these selection criteria will be applied to the consortium as a whole:

- 1) Economic and financial capacity of tenderer (based on i.a. item 3 of the Tender Form for a Supply Contract). In case of tenderer being a public body, equivalent information should be provided.

a) the average annual turnover of the tenderer for the last 3 years (2006, 2007 & 2008) must exceed the total value of his financial offer for the lots offered under this tender;
- 2) Professional capacity of tenderer (based on i.a. items 4 and 5 of the Tender Form for a Supply Contract)

a) at least 3 permanent staff currently work for the tenderer in fields related to this contract;
- 3) Technical capacity of tenderer (based on i.a. items 5 and 6 of the Tender Form for a Supply Contract)

a) Over the last thirty-six (36) months before the publication of this tender the tenderer must have completed at least one contract with a budget of at least his total financial proposal for all Lots offered.

An economic operator may, where appropriate and for a particular contract, rely on the capacities of other entities, regardless of the legal nature of the links which it has with them. It must in that case prove to the Contracting Authority that it will have at its disposal the resources necessary for performance of the contract, for example by producing an undertaking on the part of those entities to place those resources at its disposal. Such entities, for instance the parent company of the economic operator, must respect the same rules of eligibility and notably that of nationality, as the economic operator.

17. Award criteria

Price

TENDERING

18. How to obtain the tender dossier

The tender dossier is available from the following Internet address: <https://webgate.ec.europa.eu/europeaid/online-services/index.cfm?do=publi.welcome>, and <http://www.delbih.ec.europa.eu/?akcija-tenderi&jezik>. The tender dossier is also available for inspection from the Contracting Authority. Tenders must be submitted using the standard Tender Form for a Supply Contract included in the tender dossier, whose format and instructions must be strictly observed.

Tenderers with questions regarding this tender should send them in writing to

Delegation of the European Commission to Bosnia and Herzegovina
Procurement Team

Skenderija 3A
71000 Sarajevo
Bosnia and Herzegovina
Fax: +387 33 218 323
Email: DELEGATION-BIH-PROCUREMENT@ec.europa.eu

(mentioning the publication reference shown in item 1) at least 21 days before the deadline for submission of tenders given in item 19. The Contracting Authority must reply to all tenderers' questions at least 11 days before the deadline for submission of tenders. Eventual clarifications or minor changes to the tender dossier shall be published at the latest 11 days before the submission deadline on the EuropeAid website at <https://webgate.ec.europa.eu/europeaid/online-services/index.cfm?do=publi.welcome>, and <http://www.delbih.ec.europa.eu/?akcija-tenderi&jezik>

19. Deadline for submission of tenders

Monday, 22nd February, 12:00 Central European Time

at the following address:

Delegation of the European Commission to Bosnia and Herzegovina
Procurement Team
Skenderija 3a
71 000 Sarajevo
Bosnia and Herzegovina

Any tender received after this deadline will not be considered.

20. Tender opening session

Monday, 22nd February 2010, 15:00 Central European Time at the above mentioned address.

21. Language of the procedure

All written communications for this tender procedure and contract must be in English.

22. Legal basis

Instrument for Pre-Accession Assistance (Council Regulation (EC) NO 1085/2006- OJ L 210/82 of 31.07.2006)