



EUROPEAN UNION

Delegation of the European Union to Bosnia and Herzegovina

Sarajevo, March, 2011

Clarification No.1
to Service Procurement Notice: IPA – institutional capacity development of
3 innovation centres and the research sector in Bosnia and Herzegovina
2011/S 46-074214
Publication reference: EuropeAid/129575/C/SER/BA

Question no. 1

With reference to the above mentioned Service procurement notice and specifically in relation to the paragraph 21 "Selection Criteria", we would like to kindly ask you to clarify which kind of data the entity signing the statement of undertaking should provide.

Is the entity supposed to provide all the financial and staff data requested to the consortium partners or only the data relevant as selection criteria? The data provided by that legal entity should be counted in the cumulative tables of the standard application form?

Answer no.1

A third party (other entity than a candidate mentioned in point 1 of the application form) may provide its own capacity/capacities (economic and financial and/or professional and/or technical) in order to help the given candidate to satisfy the relevant selection criterion/criteria.

If it does so then the cumulative data should include the relevant capacity provided (economic and financial and/or professional and/or technical). Next the relevant wording in 4th bullet point of Format of the Declaration referred to in point 7 should be selected, duly signed undertaking attached as well as a separate document with the data on the capacity/capacities provided by this third entity attached.

Moreover, this third party must respect the same rules of eligibility and notably that of nationality as the candidate and the declaration to this effect has to be attached to the application.

Question no.2

In relation to the Service tender: BA-Sarajevo: IPA — institutional capacity development of 3 innovation centres and the research sector in Bosnia and Herzegovina 2011/S 46-074214 I would kindly like to ask if you could clarify which documents should be submitted for the application.

Indicated website

(http://ec.europa.eu/europeaid/work/procedures/implementation/services/index_en.htm) provides all documents relative to different tender stages but it is not clear what document/s should be submitted at this stage.

Is Application for EU/EDF-funded service contract (please see in attachment) only document to be submitted in the first phase of the application or are there also other documents?

Answer no.2

According to the point 24 "Applications format and details to be provided" of the Procurement Notice, applications must be submitted using the standard application form ((called APPLICATION FOR EU/EDF-FUNDED SERVICE CONTRACT), which is listed as "B3 standard application form" at the given internet address. Any additional documentation (except for those mentioned in Answer 1 above) sent with an application will not be taken into consideration.

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